

OWS FORM 1 (VERIFICATION FORM)

To Our Valued Respondents: Thank you for accomplishing the 2008 OWS questionnaire. We, however, have some queries regarding the encircled entry/s in the attached questionnaire which need verification/clarification from you. To guide you, we are providing you this form which contains our observation/s for each of the encircled item/s. Should there be a need to revise said entry/s, kindly do so and affix your initial beside the new entry/s in the questionnaire.

EIN: _____ GEO: _____ PSIC: _____ ATE: _____	NAME OF ESTABLISHMENT: _____ FLOOR/BLDG.: _____ NO./STREET/SUBDIVISION: _____ BARANGAY/CITY/MUNICIPALITY: _____ ZIP CODE/PROVINCE: _____
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Part A: General Information

1. MAIN ECONOMIC ACTIVITY/MAJOR PRODUCTS/ GOODS OR SERVICES	
<input type="checkbox"/> No entry/inadequate description of main economic activity	<input type="checkbox"/> No entry for major products/ goods or services
2. EMPLOYMENT	
<input type="checkbox"/> No entries <input type="checkbox"/> Details do not add up to Total	

Part B: Employment and Wage Rates of Time-Rate Workers On Full-Time Basis

1. BASIC PAY	<input type="checkbox"/> No entries <input type="checkbox"/> Details do not add up to respective sub-totals in: <input type="checkbox"/> Col. 2 <input type="checkbox"/> Col. 4 <input type="checkbox"/> Col. 6 <input type="checkbox"/> Sub-totals do not add up to Total (<i>sum of cols. 2, 4 and 6</i>) <input type="checkbox"/> Total (<i>sum of cols. 2, 4 and 6</i>) is greater than total employment in Part A.2
2. ALLOWANCES	<input type="checkbox"/> No entries <input type="checkbox"/> Details do not add up to respective sub-totals in: <input type="checkbox"/> Col. 8 <input type="checkbox"/> Col. 10 <input type="checkbox"/> Col. 12 <input type="checkbox"/> Sub-totals do not add up to Total (<i>sum of cols. 8, 10 and 12</i>) <input type="checkbox"/> Total (<i>sum of cols. 8, 10 and 12</i>) is greater than Total reported in Part B.1

Part C: Employment and Wage Rates of Time-Rate Workers on Full-Time Basis in Selected Occupations

1. FOR ESTABLISHMENTS IN PRE-SELECTED INDUSTRIES	<input type="checkbox"/> No data provided (<i>occupational sheet given is appropriate</i>) <input type="checkbox"/> Change in industry classification discovered during review (<i>provide appropriate occupational sheet</i>)
2. OCCUPATION	<input type="checkbox"/> No occupation titles <input type="checkbox"/> Occupations reported not consistent with those in occupational sheet <input type="checkbox"/> Consolidated data provided/not classified by occupation
3. HIRING/ENTRY RATE	<input type="checkbox"/> No entry in Basic Pay <input type="checkbox"/> Time unit and monetary value are not consistent <input type="checkbox"/> Basic Pay <input type="checkbox"/> Allowances <input type="checkbox"/> No check mark in Item b <input type="checkbox"/> With check mark in "With allowances" but no entry in "Allowances"
4. CURRENT WAGE RATES	<input type="checkbox"/> No entry/s in Col./s _____ <input type="checkbox"/> Time unit and monetary value are not consistent <input type="checkbox"/> Cols. 1 and 2 (Basic Pay) <input type="checkbox"/> Cols. 4 and 5 (Allowances) <input type="checkbox"/> Details in col. 3 do not add up to its reported total <input type="checkbox"/> Details in col. 6 do not add up to its reported total

5. TIME-RATE WORKERS ON FULL-TIME BASIS (MEN + WOMEN = TOTAL)		
<input type="checkbox"/> No entries	<input type="checkbox"/> No breakdown	<input type="checkbox"/> Breakdown does not add up to total
Received by Supervisor:	Verification Accepted by Reviewer:	
Signature:	Signature:	
Date:	Date:	

